GOVERNMENT OF MADRAS. Sectt.

L.A(1953) Department.

Endorsement
~~D.O.~~
Memorandum
~~Lodged~~

No. 8012/53-1g.

Dated 2 — 3 — 1953

FURTHER PAPERS.

Department.	Number.	Series.	Date.

FOR MYSORE STATE

8012

Department | Received ✓ Registered

From (Name) Sri.K.G.Menon, I.C.S., | To
Designation Inspector of Ml.Cls and Local Boards. | The Secretary to Government,
Station Madras.1 | Local Administration Depar
. Madras.

Enclosures: L.DIS No. 58582-52, dated 14-2-53 195

Sir,

SUB: ESTABLISHMENT - Mangalore municipal council - payr of special pay of Rs.15/-P.M. to the Upper divisic clerk attending to the work of a stenographer duri the period from 5-4-52 to 4-10-52 - sanction of

REF: 1.From the Municipal Commissioner Mangalore letter No.Cl. 6499-52 dated 2-6-52, 20-11-52 and 22-1-
2.From the Regional Inspector(Western Range)Coimba Endorsement N.Dis.9643-52 dated 23-9-52

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I forward herewith the letters No.Cl. 6499-52 dated 2-6 and 22-1-53 of the Municipal Commissioner Mangalore on the above subject with all its enclosures for orders of Government.

In his letter No.6499-52 dated 20-11-52 (copy enclosed) the Municipal Commissioner Mangalore has reported that he h not been dictating drafts or notes since the stoppage of th special pay. From his letter dated 22-1-53 it is seen that during the period of six months from 5-4-52 the Upper divis clerk was attending to the council work in addition to his normal duties, as the Commissioner had stopped dictating nc drafts etc., One of the conditions prescribed in G.O.Ms.No. L.A.dated 30-7-47 to the grant of special pay to the stenog is that the Commissioner concerned should utilise the servi of the stenographer regularly by dictating notes, drafts an orders. As the Commissioner had discontinued dictating draf or notes from 5-4-52, there is no justification for the pay of the allowance beyond 5-4-52.

In the above circumstances I do not recommend the propo a for sanction.

FOR INSPECTOR.

Encl. 8 pages.
tpr-16-2-

16.2.53

Copy of reference Roc.Cl. 6499-1952 dated 20-11-1952 of Municipal Commissioner Mangalore Municipality to the Region Inspector of Municipal councils and Local Boards Western Ra Coimbatore.

SUB: ESTABLISHMENT - Mangalore municipality - convers of the post of lower division clerk into steno-t further particulars - furnished.

REF: Your Roc. No. 20187-52 C3 dated 14-11-1952

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Since the stopping of the special pay I have not been dictating notes or drafts. Usually there will be sufficient matter for the steno-typist. He also takes notes of the disc

Ref.Cl.6499/52. Municipal Office, Mangalo
Dated 22nd Jan., 1953.

From

Sri. M. Govinda Menon, B.A., B.L.,
Commissioner, Mangalore Municipality,
Mangalore.

To

The Inspector of Ml.Councils & Local Boards,
Old High Court Buildings, I Line Beach,
Madras.

Through: The Chairman, Municipal Council, Mangalore.

Sir,

Establishment - Mangalore Municipal Council - conversion of the post of Lower Division clerk into that of Steno-typist - payment of allowance to the U.D.C. - information furnished.

Ref: Your Roc.No.25140/52-B5 dated 19-12-52.

The Upper Division Clerk who was attending to Stenographi duties is qualified in Shorthand by the Lower Grade and the all proposed to be continued to be paid to him is only R.15/- per m

In G.O.No.Ms.2288, L.A., dated 1.12.51, sanction was accorded for the payment of shorthand allowance of R.15/- as a special case to the Upper Division Clerk for a period of six mo or till the services of a qualified stenographer becomes availa whichever is earlier. The sanction expired on 4.4.52 and extension was requested by six months in this office letter Ref.Cl.6499/52 dated 2.6.52 as there was no other qualified stenographer. During this period the Upper Division Clerk had attending to the council work in addition to ~~xx~~ his normal duties as Upper Division Clerk and the council in its Resolutio No.842 dated 31.5.52 has recommended the continuance of the payment of the allowance as a special case for a further period 6 months. The sanction applied for, if accorded, would expire on 4.10.52 and no further extension would be applied for as a Lower Division Clerk of this office has qualified himself by th lower grade in shorthand and typewriting. Since the Upper Div Clerk had been attending to the Council work of taking shorthan notes of discussions and resolutions etc. during the period ur d reference, the payment of the shorthand allowance of R.15 per m may be sanctioned as a special case for a further period of 6 months from 5.4.1952.

Sd. M. Govinda Menon
Commissioner

Commissioner M.M.

REMINDER III
Cl.6499/1952.

Municipal Office, Mangalore,
Dated 13th Sept. 1952.

From

Sri. M. Govinda Menon, B.A., B.L.,
Commissioner, Mangalore Municipality,
Mangalore.

To

The Secretary to Government,
Local Administration Department,
Madras.

62659

Through: The Inspector of Municipal Councils & Local Boards,
Old Higher Court Buildings, I Line Beach, Madras.

The Regional Inspector of Municipal Councils & Local Bo
Western Range, Coimbatore.

The Chairman, Municipal Council, Mangalore.

Sir,

Sub: ALLOWANCE - Upper Division Clerk doing stenographer's work - sanction - requesting.
Ref: This office Ref.Cl.6499/52 dated 2-6-1952.

I request the favour of early orders.

Forwarded

Chairman M.C.

M Govindamenon

Commissioner M.M.

7

Office of the Regional Inspector of
Municipal Councils and Local Boards,
Western Range, Coimbatore.

R.Dis.9643/52 dated 23.9.1952. 58582

Submitted to the Inspector of Municipal Councils and Local Boards, Madras.

2. I examined the proposal during my camp at Mangalore on 22-9-1. The intention of the Council is to grant a special pay to the Typist Division Clerk for the work he does until a separate steno-typist is appointed. There is already a proposal to convert the post of of the existing lower division clerks into that of a ~~steno-typist~~ typist. In this connection I invite your attention to my report L.Dis.8678/52 dated 22.9.1952. I recommend the payment of the special pay until the post of a lower division clerk is converted into that of a steno-~~typist~~.

Regional Inspector. 23.9.52

The Inspector of Municipal Councils and Local Boards, Madras.1.

Forwarded
25.9.52

L. 6499/52.

Municipal Office, Mangalo
Dated the 2nd June, 1952.

'om
Sri M. Govinda Menon, B.A.B.L.,
Commissioner, Mangalore Municipality,
Mangalore.

)
The Secretary To Govt.,
L. A. Dept., M a d r a s.

...ro'
The Inspector of Municipal Councils & Local Boards,
Old High Court Buildings.,
I Line Beach, M a d r a s. I.

The Regional Inspector of Ml. Cls. & Local Boards,
Western Range, Coimbatore.

The Chairman Municipal Council,
M a n g a l o r e.

Sir,

Sub: Allowance- Upper Division clerk doing stenographer's work - sanction requesting.

Ref: G.O.No. 2288, L.A. dated 1-12-51.
Council Resolution No. 842 d/31-5-52.

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I am enclosing herewith a copy of Council Resoluti
lo. 842 dated 31-5-52 and request the favour of early orders

'O R W A R D E D

HAIRMAN M.C.

Commissioner. M.M.

ncl: C.R.842 d/31-5-52.

Extracts from the proceedings of a meeting of the Municip
ouncil Mangalore held on 31-5-52.

ESOLUTION NO 842.

Read: Cl.6499/52 ; Petition dated 12-4-52 from Sri C. M.
'Souza, Upper Division clerk, requesting payment of Shorthand
llowance of Rs.15/- from 5-4-52 and office note thereon.

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S A N C T I O N E D. GOVT. MAY BE ADDRESSED TC
ANCTION THE ALLOWANCE AS A SPECIAL CASE.

Sd. L. C. Pais
Chairman M. C.

/True extract/

.ssioner.M.M.

Estt.- Ml.Cls.- Ministerial - Mangalore - Payment of special pay of Rs. 15/- P.M. to the U.D. Clerk attending to work of Stenographer during the period from 5.4.52 to 4.10.52 - Sanction Declined.

b.c.f. From the Commr., Mangalore, mpltj, C.1. 6498/52 dated 22.1.53.

b.c.f. From the Inspr of Ml.Cls & L.Rds., L.Dis 58582/52 dated 14.2.53.

Memo 8012-14/53 dated 2.3.53.

The Commr., Mangalore mpltj. is informed that the ~~proposal~~ request of the Ml.Cl. that the shorthand Spl. pay of Rs. 15/- may be paid to ~~the~~ an U.D. Clerk for the period ~~attending~~ ~~when the work of Stenographer~~ from 5.4.52 to 4.10.52 will not be ~~Confirmed work~~ approved.

27.2.53.

28.2.53

27.2.53

Commr., Mangalore mpltj.
The C.A.C.
Inspr of Ml.Cls & L.Rds
Ife

Note:-

b.c.f. The above memo above is based on the recommendation of the Inspr of Ml.Cls & L.Rds. It may be

27.2.53.